Members in Attendance: Chair, Joel Blumstein, Vice-Chair, Tracey Spruce, Paul Murphy, Susan McCready, and Shannon Scully.

Others in Attendance: Superintendent Berman, Assistant Superintendent for Student Services Dr. Sara Stetson, and Assistant Superintendent for Teaching and Learning Sandy Trach, and AHS Liaison Ben Roldan.

I. SC Regular Open Session Meeting- Call to Order

The Chair called the meeting to order at 6:45 P.M. in the School Committee Meeting Room located in the School Administration Building.

II. Executive Session

At 6:45 P.M. Tracey Spruce moved for the School Committee to meet in executive session pursuant to M.G.L. chapter 30A, sec. 21(a) for Purpose 2, to conduct strategy session in preparation for negotiations with non-union personnel, specifically the Assistant Superintendent for Finance/Administration and to reconvene in Open Session. The motion was seconded by Paul Murphy. Roll call: S. Scully-Y. P. Murphy-Y, S. McCready-Y, T. Spruce-Y, and J. Blumstein-Y,

III. SC Regular Meeting Resumes at 7:01 P.M.
A. Call to Order/Moment of Silence/Salute to Flag

The meeting began with a Moment of Silence and a Salute to the Flag.

B. Public Hearing: School Choice Vote 2019-2020 School Year

The Public Hearing opened at 7:03 P.M. The purpose of this part of the meeting is to provide the public with the opportunity to ask questions about School Choice. The hearing was posted in the newspaper as required. Public Hearing closed at 7:05 P.M.

C. Recognitions & Communications

Shannon Scully was recognized by the School Committee for her work as Chair of the Andover School Committee over the past year. Shannon was presented with a ceremonial gavel and flowers. All members of the SC and School Administrators thanked Shannon for her year of service as Chair of the School Committee.

Dr. Berman said the Annual Founder's Day Celebration was held at the Indian Ridge Country Club and the School's Unsung Hero Award went to Elizabeth (Beth) Kennedy from South School. Congratulations! The Capstone Ted Talks will be held on Friday this week and the Capstone Showcase on Monday at the Cormier Youth Center with 180+ students presenting.

Sandy Trach recognized and thanked all teachers who are presenting Andover Professional Development Courses this summer. In addition, the Center for Responsive Schools will provide an Elementary Advanced Responsive Classroom Course from June 24-27th and an Elementary Core Course July 15-18th. Sandy thanked Shannon Scully for her dedication

and support on the School Start Time Initiative. They have been speaking at the PAC meetings, providing information and answering questions from parents. A Public Forum will be held on May 22nd at the Veterans Memorial Auditorium from 7:00-8:15 P.M.

Sara Stetson said Student Services is excited to continue summer reading clinics for students, and announced a new partnership with Boston Children's related to mathematics and mathematical cognition.

Susan McCready reported on the recent West Elementary Building Committee meeting. They have been working on the Designer Selection Panel for selection of a designer.

AHS is looking for volunteers to chaperone Senior Safari, June 3rd (the night of AHS Graduation) and encourages people to volunteer if they have the time – it is a lot of fun. On Saturday, May 18th Clown Town will be held at the Park and Paul Murphy and Joel Blumstein will be in the Dunk Tank (for a good cause).

D. Public Input
Michelle Houlihan from Fusion Academy said they will continue as a Learning Center for now at Dundee Park. She thanked everyone for their time discussing Fusion.

Elizabeth Litten, High Plain Road, thanked the School Committee and the Community for their donation to Andona in the amount $1,400 to provide students, who may otherwise find it challenging, an opportunity to attend Clown Town.

E. Response to Public Input

F. Education
1. AHS Field Trip: SeaPerch National Competition @University of Maryland
AHS faculty member, Dan Donovan, with the support of Program Advisor, Steve Sanborn and Principal Phil Conrad, would like to provide this opportunity for the "Sharks and Orcas" who have qualified for the SeaPerch National Competition to compete at the University of Maryland.

Susan McCready moved that the Andover School Committee vote to approve the proposed extracurricular trip for Andover High School students to College Park, Maryland on May 31 – June 2, 2019 as presented and in accordance with the provisions set forth in the Andover School Committee Policy entitled "APS School-Sponsored Trip and Student Travel Policy." The motion was seconded by Tracey Spruce and voted 5-0 to approve.

G. New Business
1. School Choice Annual Vote
On a motion by Tracey Spruce and seconded by Paul Murphy the Andover School Committee voted 5-0 not to participate in the Massachusetts School Choice Program for the 2019-2020 school year. The reason for this action are both philosophical and programmatic as the Andover Public Schools are already enrolled to near capacity.

2. **Revision of I-Andover at the Middle Schools**

Paul Puzzanghera, CIO, and Joanne Najarian, Director of Digital Learning, provided a proposal to the Committee prior to the meeting on the revision of the Bring Your Own Device (BYOD) Program at the middle schools for the upcoming school year. Joanne Najarian gave background on the proposal. BYOB teachers are expressing frustration with troubleshooting multiple devices, not having enough support staff to deal with device issues, and the need for more classroom management software to monitor student activity. The unmanaged BYOD devices means every device is setup differently so students cannot always find resources they need.

MCAS Test Nav Application is required for student testing and a limitation introduced by Google this year prevented our students from executing Test Nav. Consequently, this year Andover MCAS testing was done on district-owned Chromebooks. Elementary students lent their devices to the Middle Schools for 3 months during MCAS testing, creating a disruption for the elementary students, but the managed devices resulted in a smooth testing process without disruption.

There are three options for the middle school 1:1 program: maintaining the status quo; having a BYOD program with Chromebooks as the preferred device and having the devices managed by the district during the school day; or to have District Owned Devices that would give 100% control of all aspects of technology to APS.

Andover would still need to acquire funding for a testing fleet requiring $60-$80K in FY2020 in addition to annual costs. IT is holding a public forum on May 29th and will be sending out a FAQ for parents.

3. **Update on Technology Requests; Electronic Warrants**

An update was provided on the electronic warrants and electronic signatures. An electronic signature is defined as an electronic sound, symbol or process attached to or logically associated with a contract or other record and executed or adopted by a person with the intent to sign the record. The sender can also apply to a see different levels of electronic signatures: Equivalent Word or PDF. Documents can be modified to accept an e-signature or a Digital Signature. After signing, the document is encrypted with a "Public Key Encryption" to guarantee that the document has not been tampered to provide a stronger level of confidence and is highly secure.

IT has selected Adobe Sign, Docusign, and Sign Now to review at a cost of $500 per user per year, signers are free. It will take 30-60 days to pilot the products and to work with Munis, and ViewPermit to determine potential challenges, and to involve legal counsel for the School and Town.

4. **SC Appointment to West Elementary Designer Selection Panel**

As School Committee representative on the West Elementary School Building Committee, Susan McCready spoke about the appointment to the Designer Selection Panel and MSBA requirements. They are recommending Paul Rollins be appointed to the West Elementary Designer Selection Panel.

Tracey Spruce moved that the Andover School Committee vote to appoint Paul Rollins to the West Elementary Designer Selection Panel. The motion was seconded by Susan McCready and voted 5-0 to approve. Notification will be provided to DESE.

5.   SC Subcommittee Assignments and Liaison
The subcommittee assignments were discussed by the Chair and School Committee members. Additional liaisons may be needed for the Economic Development Council, the ELL Parent Advisory PAC (which is in the formation period), School Start Time Committee, District Advertising, Full-day Kindergarten Tuition, and someone to work with Nicole Kieser on advertising guidelines.

6. Assistant Superintendent for Finance/Administration Contract
Susan McCready moved that the Andover School Committee vote to approve the renewal of the Assistant Superintendent for Finance/Administration contract effective July 1, 2019 through June 30, 2020 at the budgeted salary of One Hundred Fifty Thousand Eight Hundred Twenty-six dollars and to authorize the Chair of the Committee to sign on the Committee's behalf. The motion was seconded by Shannon Scully and voted 5-0 to approve.

H. Continuing Business
   1.   **Policies: Second Readings: GBEBC Revision and Update to Cross References**
The second reading and any changes/edits for policy GBEBC and an Update to Cross References were explained by Joel Blumstein

Paul Murphy moved that the Andover School Committee vote to approve the policies as stated. The motion was seconded by Tracey Spruce and voted 5-0 to approve.

I. Consent Agenda
   1. **Warrants: Warrants are in order**
   2. **Minutes:**
   3. **Grants/Donations to District: $100,000 Grant secured by South School for OCON and other cultural items, donations by ACE, and Andona**
Shannon Scully moved that the Andover School Committee vote to approve the Consent Agenda as presented. The motion was seconded by Paul Murphy and voted 5-0 to approve.

J. Adjournment
At 8:47 P.M. on a motion by Shannon Scully and seconded by Paul Murphy, the School Committee voted 5-0 to adjourn.

Respectfully submitted,

Dee DeLorenzo
Recording Secretary