

**Andover School Committee**  
**Regular Meeting of June 7, 2012**  
**School Administration Building - School Committee Room**

**Members in Attendance:** Chairwoman Paula Colby-Clements, Vice-Chair Dennis Forgue, Annie Gilbert, and David Birnbach

**Others in Attendance:** Dr. Marinel McGrath, Superintendent, Assistant Superintendent Nancy Duclos, and Paul Szymanski, Assistant Superintendent, Finance & Administration

**I. Executive Session**

At 6:01 P.M. the School Committee entered into Executive Session on a motion by Annie Gilbert seconded by Dennis Forgue to discuss strategy relative to collective bargaining strategy and issues pertaining to litigation, and to return to Open Session. Roll call vote: A. Gilbert-Y, D. Forgue-Y, and P. Colby-Clements-Y. David Birnbach arrived after the meeting opened. At 6:40 P.M. on a motion by Dennis Forgue seconded by Annie Gilbert, it was voted to adjourn from Executive Session to move to Open Session and not to return to Executive Session. Roll call vote: A. Gilbert-Y, D. Forgue-Y, P. Colby-Clements-Y, and David Birnbach-Y.

**II. Regular Meeting**

**A. Call to Order**

Chairwoman Colby-Clements opened the Regular Meeting of the School Committee at 7:02 P.M. After a moment of silence, the Pledge of Allegiance was led by Shawhseen School students Anna, Owen, and Aiden Chatterji. On behalf of the School Committee the students were presented with a certificate of appreciation.

**B. Recognition/Communications**

Superintendent McGrath introduced AHS student Robert HSU, who was named Valedictorian of the Global Destination Imagination (DI) at the World Finals, and recognized Robert on obtaining this honor. Robert shared a presentation on the major features of DI and the benefits obtained by students participating. As part of the presentation, Robert engaged the School Committee in an instant DI Challenge.

Superintendent McGrath recognized the AHS teachers of Environmental Science, Deborah Burch, Melanie Cutler, Augusta Johnson and Mollie Shenker who were instrumental in AHS's receipt of the Green Schools Difference Award, along with a citation from the House of Representatives and recognized by the Commonwealth of Massachusetts for the hands-on Science courses that included every 9<sup>th</sup> grade student; a very successful program that increased all students' awareness and are an integral part of science and the environment.

The 2<sup>nd</sup> annual "We Honor You" ceremony recognizing retiring Andover Public School teachers was acclaimed by Dr. McGrath as an opportunity to thank the teachers for the important work they do and service provided to others that rivals no other. The retiring teachers have touched the lives of students every day over the years, and provided an outstanding education to Andover's students. Dr. McGrath presented each retiree with an inscribed bowl and each teacher was individually recognized with their special teaching gifts highlighted. The retirees include: Josephine Walker, Martha Bancroft, Joyce Rawlinson, Lynn Vaughan, Joe Spanos, Edward Yusana, Michael Marcoux, David Arias, Lavina Chase, Marcia Meyer, Phil Capodilupo, John Givens, Joyce Cullen, Lisa Menchel, Leonard Beninato, Marie Sharis, and Cheryl McGuire.

School Committee Chair, Paula Colby-Clements provided an update on the status of collective bargaining with the AEA, reporting a delay in the report due to an injury the fact finder suffered. The fact finder did however send an email suggesting they meet with the AEA to continue bargaining. Three meetings were scheduled with all three meetings canceled by the AEA. The School Committee continues to offer to bargain in good faith and hopes the AEA will meet with them.

### **C. Citizen Input**

Bob Marshall, 5 Samos Lane, has reservations with the technology article approved at Town Meeting, how it will affect the schools, questions about integrating the hardware and software purchases with the schools, and feels there are a lot of gray areas amounting to a lot of money. David Birnbach assured Mr. Marshall that our IT Department and CIO are quite knowledgeable about the needs and initiatives. Dr. McGrath encouraged Mr. Marshall to meet with the CIO of IT, Paul Puzanghera, who can specifically respond to his questions.

### **D. Education**

#### **1. Update on Bancroft School Project**

Annie Gilbert clarified a statement printed in the Andover Townsman about the Bancroft School over-budget amount of \$3M, which she states is based on estimates. They are obligated to submit new plans for a balanced budget to MSBA and have done that using contingency funds. Through design options and use of different materials, a list of items to delete has been formed and all items on the list will be ranked. Bids coming in over the summer (higher/lower) will provide clarity on numbers, and then they can review the deletion list to see which items can be brought back in. The new Bancroft School will have bookcases, and may look to build the playground costs into the Town's CIP budget.

#### **2. Strategic Plan and FY13 Goal Focus**

School Committee Chair, Paula Colby-Clements reported the School Committee at a recent workshop reviewed the Strategic Plans and focus for FY-13. They discussed what the District does, the exciting initiatives and how to move them forward across the District building greater flexibility in the system and development of future budgets.

### **E. Old Business**

#### **1. Proposal to increase school lunch prices for FY-13 (2<sup>nd</sup> Reading)**

Paul Szymanski updated the Committee on the proposal from Food Services Director, Gail Koutroubas, to increase the price of school lunches for the 2012-2013 school year based upon rising costs, and an increase in the online fee for pre-payment charges to \$2.00. Presently, each transaction costs the parent or guardian \$1.50/transaction. Disposable lunch trays will be changed to bio-degradable trays in all the schools costing additional .08 (eight) cents per tray. Mrs. Koutroubas is recommending an increase of .10 (ten) cents per lunch to absorb these costs.

Dennis Forgue motioned that the Andover School Committee vote to change the disposable lunch trays to biodegradable trays in all schools and to increase lunch prices effective September 6, 2012 as follows: elementary lunches @ \$2.60; middle school lunches @ \$2.85; high school lunches @ \$3.10 and adult lunches @ \$3.90, and to increase the amount of the online fee for pre-payment transactions from \$1.50 to \$2.00. The motion was seconded by Annie Gilbert and voted 5-0 to approve.

### **F. New Business**

#### **1. AHS Travel Request**

AHS Football Coach, E.J. Perry has proposed the AHS Football team participate in an overnight camp at Camp Winaukee in Moultonborough, NH August 23-25, 2012. The time-frame is within MIAA rules. The request is supported by Athletic Director Chris Bergeron and AHS Interim Principal Dr. Sharkey. The trip is not part of the school curriculum and students are not required to attend. Students who cannot afford the trip because they are eligible for a waiver of the user fee are paid for by the Andover Football Booster Club.

Annie Gilbert motioned that the Andover School Committee vote to approve the proposed extracurricular camp trips for the AHS Football Team on August 23-25, 2012 to Moultonborough, NH as presented and in accordance with the provisions set forth in the Andover School Committee Policy entitled "APS School-sponsored Trip and Student Travel Policy". The motion was seconded by Richard Collins and voted 5-0 to approve.

**2. Food Service Contract 2011-2014**

Paul Szymanski reported on the agreement he and Paula Colby-Clements negotiated with the Food Services Group. Mr. Szymanski outlined the highlights of the agreement and is pleased with the outcome. The Food Services Group ratified the agreement on May 31<sup>st</sup>. Paula Colby-Clements thanked the members of the Food Service Bargaining Unit for jointly working with them to reach the agreement. Highlights of the agreement include a 0% COLA for 2010-2011, and a three year contract term from July 1, 2011 to June 30, 2014 to include a 2% Cola for 2012 and 2013 for all non-managers. Effective July 1, 2012 wage rates for all managers were revised and banquet rates increased from \$22.50 per hour to \$25.00 per hour; uniform allowances were increased by \$50 and minor contract language updated.

On a motion by Annie Gilbert and seconded by Dennis Forgue, the School Committee unanimously voted to approve the Food Service Contract as presented: One (1) year contract agreement (July 1, 2010 through June 30, 2011) terms in effect during the July 1, 2007 through June 30, 2010 agreement applies and three (3) year contract agreement (July 1, 2011 to June 30, 2014).

**3. Disposal of Surplus School Equipment**

A list of School Surplus Technology Equipment to be disposed of was provided by Paul Puzanghera as well as a request Paul Szymanski received from DMS to dispose of outdated textbooks. Superintendent McGrath reported that as per the Town Charter the School Committee is required to vote and approve of final disposal, and the request will then be submitted to the Board of Selectmen to approve.

Dennis Forgue motioned that the Andover School Committee vote to approve the disposal of the school surplus property as presented. The motion was seconded by Annie Gilbert and unanimously voted to approve.

**G. Consent Agenda**

1. Warrants:	Expense Warrants:	SW1222	\$75,507.40	and	SW1222A	\$35,580.60
	Payroll Warrants:	12S048	\$2,201,790.83	and	12S049	\$121,450.23

Dennis Forgue motioned the Andover School Committee vote to approve the warrants as presented. The motion was seconded by Richard Collins and unanimously voted to approve.

**H. Adjournment**

At 9:00 P.M. on a motion by Richard Collins and seconded by Annie Gilbert, the Andover School Committee unanimously voted to adjourn the School Committee Meeting of June 7, 2012.

Respectfully submitted,

Dee DeLorenzo, Recorder

Documents: School Surplus Disposal List  
Memo from Gail Koutroubas regarding increased lunch fees