

Andover School Committee
Regular Meeting of Thursday, June 30, 2011
School Administration Building - School Committee Room

Members in Attendance: Vice-Chair Paula Colby-Clements, Richard J. Collins, and Dennis Forgue

Others in Attendance: Dr. Marinel McGrath

I. Regular Meeting

A. Call to Order

Paula Colby-Clements opened the Regular Meeting of the School Committee at 3:05 P.M.

B. Opening Ceremonies

Mr. Collins asked for a moment of silence followed by the Pledge of Allegiance.

C. Citizen Input - None

D. Old Business

1. Proprietary Specifications for New Bancroft School

Acting Plant & Facilities Director Joseph Piantedosi is requesting the Board approve Proprietary Specifications for four major systems that are standardized through-out the Town. The four major areas include the Town-wide Energy Management System Controls, the Town-wide Security Access Control CCTV System, the Town-Wide Master Key System, and the special door closers and exit devices that are standard in all buildings. By law, the Proprietary Specifications for public construction projects must be stated in writing and include the words "or equal". Mr. Piantedosi needs the approval of the School Committee on the Proprietary Specifications needed for Town-wide systems required for construction projects including the Bancroft Elementary School.

Motion: Dennis Forgue motioned the School Committee approve the following building systems proprietary specifications as detailed in the memo dated May 31, 2011 from Joseph Piantedosi: 1) Johnson Controls – Metasys Control System 2) Ingersol-Rand-Schlage Security Access Control CCTV System 3) Ingersoll-Rand Schlage Master Key and Lock-set System 4) Ingersoll-Rand – LCN and VonDuprin door closures and exit devices. The motion was seconded by Dick Collins and voted 3-0 to approve.

E. New Business

1. Gifts to Schools – Andover Vocal Music Association

Dr. McGrath reported on the donation of 50 new 19"LCD displays from Canvys-Visual Technology through their Vice President of North American Sales, Mr. John Bowab, who is also an Andover Public School parent. The LCD displays were still in their original boxes and will be put to good use throughout our classrooms. Dr. McGrath also reported on the gift of 44 used HP 5100 desktop CPU's received a few weeks ago from the Internal Revenue Service located in Andover. Receipt of gifts valued over \$5,000 requires a vote of approval from the School Committee. Dr. McGrath expressed gratitude to both parties for their generosity.

Motion: Dennis Forgue motioned for the School Committee to accept the gift of fifty (50) LCD Displays valued at approximately \$9,000 for use in Andover Public School Classrooms from Mr. John Bowab, of Canvys-Visual Technology Solutions, a division of Richardson Electronics and forty-four (44) used HP 5100 Desktop CPU's from the Andover Internal Revenue Service with no specified value.

2. Increase in a la carte milk prices

Dr. McGrath explained the request from the Food Service Director, Gail Koutroubus to increase a la carte milk prices from \$.50 cents to \$.60 cents for elementary schools for an 8 oz container of milk, and from \$.75 cents to \$.85 cents at the secondary schools for a 10 oz container of milk, due to a 40% increase in the bid price for milk.

E. New Business (Cont'd)

Dr. McGrath said it is possible an adjustment in lunch prices may be requested mid-year due to the increase in food costs.

Motion: Dennis Forgue motioned for the School Committee to approve the ten cent increase in the price of a la carte milk effective July 1, 2011. The motion was seconded by Dick Collins and voted 3-0 to approve.

1. User Fees – Extra-curricular Music

Dr. McGrath reported that stipends for the extra curricular music staff, that are mutually agreeable to all parties as well as a user fee to cover the cost of the stipends, have been established. Meetings were held with the Human Resources Director Candace Hall, the Music Staff, and the AEA. The process for determining the stipends is explained in the AEA contract and includes the activity, hours involved, pressure, and the connection to students, etc. The criteria and job descriptions were also reviewed. The stipends agreed to include: AHS Chamber Choir - \$3,000 Director; JV Show Choir - \$3,000 Director, \$1,500 Choreographer, and \$1,500 Band Director; and for the Varsity Show Choir \$4,500 Director, \$1,500 Choreographer, and \$2,500 Band Director.

The Annual User Fee was established at \$325 per student (with a \$700 family cap) allowing students to participate in all three activities; AHS Chamber Choir, JV Show Choir, and Varsity Show Choir. User fees will be collected after auditions, and students who participate in the free-lunch program will not be charged the User Fee. Dr. McGrath suggested that all extra-curricular activity fees be reviewed this year to ensure they cover stipends, transportation, competition fees, etc.

Motion: Dennis Forgue motioned for the Andover School Committee to approve a User Fee of \$325 per student participation in the Extracurricular Choral Groups as presented. The motion was seconded by Dick Collins and voted 3-0 to approve.

2. Additional Sections at AHS

Dr. McGrath explained that multiple reasons underline the need for need for additional sections at AHS (space, staff, and block schedule limitations) to accommodate student scheduling. She is requesting approval of six additional sections of classes for AHS and two sections for the High School Excel Program and one 0.2 Special Education Teacher. Student scheduling is virtually complete with 208 students still to be scheduled. As agreed, Special Education Students were scheduled first followed by the schedules for Regular Ed Students. The cost of the requests totals approximately \$30,219.00 and will be covered through the turnover savings. The request is broken down as follows:

Health/PE	2 sections	\$4,000
Art Foundations	2 sections	\$4,000
Marketing	2 sections	\$4,000
HS Excel Program	2 sections	\$4,000
Special Ed Teacher	0.2 FTE	<u>\$16,219</u>
		\$32,219

Motion: On a motion by Dennis Forgue with a second by Dick Collins, the School Committee voted 3-0 to approve the addition of the following sections and FTE's to the approved FY-12 budget in the amount of \$32,219.00 and funded through "turnover" savings:

- a. Six sections in Art, Health, Physical Education and Marketing at a cost of approximately \$12,000.
- b. Two sections for the High School Excel Program at a cost of \$4,000.
- c. 0.2 FTE Special Education Teacher at the High School at a cost of \$16,219.

3. FY-12 Superintendent's Salary

Paula Colby-Clement stated that the Superintendent's first year evaluation was discussed at the June 2nd meeting and the members concurred that her performance was exceptional. However, no funds were allotted in the FY-12 budget for an increase even though her performance warrants one. The School Committee is required per the Superintendent's contract to vote the Superintendent's salary for FY-12 even if there is no increase.

Motion: On a motion by Dennis Forgue with a second by Dick Collins, the School Committee voted 3-0 to approve \$195,000 as the 2011-2012 salary for Superintendent Marinel D. McGrath effective July 1, 2011. This salary represents a 0% increase for FY-12 in deference to the current economic situation although her evaluation, in better economic times, would warrant an increase.

F. Consent Agenda

Warrants The Warrants are in order

Motion: On a motion by Dennis Forgue with a second by Dick Collins, the School Committee voted 3-0 to approve the Warrants as presented.

G. Adjournment

Motion: On a motion by Dick Collins with a second by Dennis Forgue, the School Committee voted 3-0 to adjourn the Regular Meeting at 3:45 P.M.

Respectfully submitted,

Dee DeLorenzo
Recorder